

Appendix 4 Risk Assessment

Scoil Bhríde, Kilcullen

September 2020

COVID-19 Risk Assessment (List identifies COVID-19 as the hazard and outlines control measures required to deal with this risk)

Hazards	Is the hazard present? Y/N	What is the risk?	Risk rating H=High M=Medium L=Low	Controls (When all controls are in place risk will be reduced)	Is this control in place?	Action/to do list/outstanding controls *Risk rating applies to outstanding controls outlined in this column	Person responsible	Signature and date when action completed			
Introduction or spread of Covid-19	N <i>Not in the school, however hazard is present in the community</i>	Illness	H	School Covid19 Response Plan in place in line with Department of Education guidance and the Return to Work Safely Protocol and public health advice	Yes	Follow public health guidance from HSE re personal and environmental hygiene, respiratory etiquette, physical distancing and the wearing of face coverings/PPE	All staff	Ongoing			
				Covid 19 Policy Statement in place and published on the Scoil Bhríde website	Yes						
				Return to Work Forms received and reviewed	Yes				Maintain contact tracing log of staff, students (rolla) and visitors	Secretary/ Principal	Ongoing
				Induction Training provided by the Department of Education undertaken by all staff	Yes						
				Plan for Reopening Scoil Bhríde in place outlining staggered breaks/collections and other procedures and physical distancing arrangements	Yes						
				Checklists completed: School Management, cleaning, dealing with suspected case of Covid 19, LWR checklist	Yes				Complete further checklists as required	Principal/ BOM	

If there is one or more High Risk (H) actions needed, then the risk of injury could be high and immediate action should be taken. Medium Risk (M) actions should be dealt with as soon as possible. Low Risk (L) actions should be dealt with as soon as practicable.

				Lead Worker Representative and Assistant Lead Worker Representative appointed	Yes	Continue to implement and monitor enhanced cleaning regimes Continue to provide suitable cleaning equipment and necessary PPE to staff/visitors	Principal/ LWR / BOM	
				Cleaning equipment upgraded and equipment provided to each staff member to keep own work space clean. Enhanced cleaning regimes in place.	Yes			
				Appropriate signage displayed throughout the building and yard markings in place to ensure physical distancing while children are lining up	Yes			
				Visitor Protocol in place and displayed at entrance	Yes			
				Additional hand hygiene facilities provided throughout the school	Yes			
				Online learning platform (<i>Seesaw</i>) and communication platform (<i>Aladdin Connect</i>) in place to allow for enhanced home/school communication and distance learning should class/school closure be necessary.	Yes			

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				Fire and emergency evacuation procedures updated. All staff/students made aware of these procedures.	Yes			
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Risk Assessment carried out by: _____

Date: / /

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